

UCLA

College | Life Sciences

Ecology & Evolutionary Biology

Demystify Enrollment

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Pre Assessment



Agenda

1. Presentation Goals
2. CA Master Plan
3. EEB Enrollment Student Experiences
4. How well do you know EEB?
5. How does EEB Plan its curriculum?
6. What has our department done to make enrollment more accesible?
7. EEB Enrollment Policies
8. Petition/College policies overview
9. Course selection tips
10. Questions/Comments

Goals of this presentation

BY THE END OF THIS PRESENTATION, WE HOPE STUDENTS WILL

- Gain understanding on EEB's enrollment policies and planning
- Gain into what it means to be a University of California Student
- Gain insight into common enrollment issues that students face
- Gain enrollment tips, that can be utilize for future enrollment
- Gain general knowledge on petition policies and how to check important deadlines.

CA Master Plan

The CA Master Plan set up a coherent system for public postsecondary education which defined specific role for California public universities and colleges as listed below:

University of California System : may provide undergraduate and graduate instruction in the liberal arts and sciences and in the professions. It shall have exclusive jurisdiction in public higher education over instruction in the profession of law and over graduate instruction in the professions of medicine, dentistry, and veterinary medicine. The University of California shall be the primary state-supported academic agency for research.

CSU system: shall offer undergraduate and graduate instruction through the master's degree in the liberal arts and sciences and professional education, including teacher education.

CCC System : as a primary mission, offer academic and vocational instruction at the lower division level for both younger and older students, including those persons returning to school

UC President Clark Kerr stated **"the goal of the Master Plan was to balance the competing demands of fostering excellence and guaranteeing educational access for all."**

EEB Enrollment Student Experience

2023 GRADUATING SENIOR SURVEY FEEDBACK

“The variety of EEB upper division classes offered during my two years at UCLA worsened with each passing quarter. *The availability of new and interesting classes became smaller and smaller*”

“EEB classes are notoriously difficult to get into and despite careful forward planning and taking pre-requisites, I *was forced to change my four-year plan* multiple times to accommodate studying EEB

“The classes were sometimes way *too big*, with *not enough TAs*”

“I had a hard time enrolling in classes I needed a few times because that *class was not offered in the quarter that I wanted* to take it.”

“Many courses advertised get canceled or show as options in the *class planner* just to say they are canceled so in reality the number of courses you are seeing is far less.”

Facts about the EEB Department

Question #1

How many undergraduate students are in the EEB Department?

- A. 1,000
- B. 1,500
- C. 750
- D. 2,000+

Question #2

Which of these EEB major has the least amount of students?

- A. Biology
- B. Ecology, Behavior, & Evolution
- C. Marine Biology

Answers

Question #1

Correct Answer is **D) 2,000**. There are currently over 2,000 students in the EEB Department. We are the fourth largest department at UCLA. The Biology major has the largest number of students in the division of life sciences pursuing a B.S. degree.

Question #2

Correct answer is **C) Marine Biology**. Of the over 2,000 students about 120 are Marine Biology majors.

DEPARTMENTAL FUNDING

7
The list of courses has been confirmed, and we start the preparation for next years schedule

1
A faculty teaching preference survey is created

2
Faculty submit their teaching preferences

3
The department assesses teaching preferences, necessary seats, variety, and TA availability to draft a budget

4
Budget is created and submitted

5
A finalized budget approval is received

6
Depending on the budget provided and other factors, we finalize the schedule of classes for each quarter

Teaching Assistant (T.A.)

- Teaching Assistants are graduate students who are taking classes, conducting their own research, and teach discussion sections. A TAs first identity is a student.
- Not every TA can teach every EEB course, TA selection is dependent on knowledge of subject and instructor approval. More niche topics have limited selection of TAs and the availability of graduate students is dependent on their own course/research schedule.

Common Question: “This course is full, but I am wondering if I can get a PTE code?”

- T.A.s are unionized and there are specific union policies that protect TAs from exceeding workloads maximums. In most situations, we are unable to over enroll courses because by doing so, we would be violating union policies.

How has EEB revised curriculum to be more equitable and accessible?

REVAMPING BIOLOGY MAJOR REQUIREMENTS – FALL 2020

- If you have reviewed the biology major requirements, you will see that unlike other life science majors, we do not require any specific major course.
- If the course will fulfill a core principle, you can take the course for your major requirements*
- This revamp, assists with enrollment issues because students have more flexibility in their course selection to fulfill their major requirements. The caveat is that course may not be your preferred course, time, and/or instructor.

NO DEADLINE TO COMPLETE MAJOR PREP

- There is no deadline to complete your major prep, so students do not have to feel anxious about completing their entire major prep during their sophomore year.
- Many of our upper division EEB courses, have a pre-requisite of LS7B
- We will continue to advocate for our EEB courses to be offered online for summer session so that it is more accessible for students to advance in their major requirements

EEB enrollment policies and how they promote equity

The EEB department understands the frustration that enrollment brings to our undergraduate students, and we prioritize promoting a curriculum that provides a wide range of depth and breath towards a student's educational experience. When reviewing our EEB Enrollment policies, please know that these policies have been heavily vetted to ensure an equitable enrollment outcome. For example, our department does not distribute PTE codes and by enforcing this policy we ensure that students are able to equitably enroll in our EEB courses with accordance to their university assigned pass time.

Additionally, we ensure that sections within our minor preparation courses, such as EEB 100,116, 120, & 185, are available to all students for priority, first, & second pass regardless of their declared major. Lastly, our smaller capstone majors, are given first pass priority for certain sections of EEB courses since these majors have limited required courses to take for their major requirements. By including class notes for all EEB courses, any student can determine which sections are available to them, when enrollment restrictions will be lifted, and what course pre-requisites are.

Enrollment Tips

- Utilize the enrollment page on the EEB website to determine possible course offerings.

*Class planner courses roll over from the previous academic year and there is no guarantee that those courses will be offered and until the schedule of classes go live for the upcoming enrollment term, the class planner technically has misinformation that students should NOT rely on. Class Planner only gets updated when the schedule of classes goes live.

- Maintain multiple options of courses that will count towards your major requirements. If you are unable to enroll in a course for your major, enroll in an Upper division elective/GE. If you are receiving financial aid always enroll in at least 3 courses (12 units)
- It's important to reframe the thinking of your academic journey from having a customized experience at a state university to the goal which is to graduate with a UCLA degree with depth and breath of experiences. We would love for all our students to take the courses they want but the reality is that most likely you will have to take courses that weren't your first or second choice.
- If you find yourself in a situation where you might not be able to pay tuition on time, reach out to the registrar to be placed on the "Save classes list" to prevent being dropped from your classes.

Enrollment Tips

- RUN & UTILIZE DARS TO DETERMINE WHAT REQUIREMENTS YOU HAVE LEFT TO COMPLETE
- UTILIZE YOUR MAJOR SHEET TO DETERMINE WHAT COURSES YOU NEED TO COMPLETE. MAJOR SHEETS CAN BE FOUND AT EEB.UCLA.EDU
- **FOR BIOLOGY** : COURSES CAN BE MOVED TO OTHER CORE PRINCIPLE THAT THE COURSE ALSO FULFILLS. I.E. EEB 109 CAN BE PLACED IN PRINCIPLES OF EVOLUTION & GENETICS, STRUCTURE FUNCTION, OR TRANSFORMATION OF ENERGY AND MATTER

The EEB Majors will only provide 40-45 Upper division units. Since every UCLA student needs 60 total Upper division units to graduate. Most students will have about 20 units (5 courses) of UD Electives to take. These courses do not have to be EEB/BIO/LS related as long as it is an upper division course. For example, if you wanted to take CCAS M106 that would be an acceptable option. We recommend students keep this in mind when selecting courses.

Demystifying the schedule of classes

110 - Vertebrate Morphology

NOTE: To see all sections for this class, you must select: (1) a Lecture; (2) a Laboratory.

Select	Section	Status	Waitlist Status	Info	Day(s)	Time in Pacific Time	Location	Units	Instructor(s)
<input type="checkbox"/>	Lec 1	Open 0 of 60 Enrolled 60 Spots Left	No Waitlist		TR	2pm-3:15pm	Haines Hall A25	6.0	Dines, J.P.
Please select a Laboratory.									
<input type="checkbox"/>	Lab 1A	Open 0 of 15 Enrolled 15 Spots Left	No Waitlist		T	9am-1:50pm	Young Hall 2337	0.0	TA
<input type="checkbox"/>	Lab 1B	Open 0 of 15 Enrolled 15 Spots Left	No Waitlist		W	1pm-5:50pm	Young Hall 2337	0.0	TA
<input type="checkbox"/>	Lab 1C	Open 0 of 15 Enrolled 15 Spots Left	No Waitlist		R	9am-1:50pm	Young Hall 2337		
<input type="checkbox"/>	Lab 1D	Open 0 of 15 Enrolled 15 Spots Left	No Waitlist		F	1pm-5:50pm	Young Hall 2337		

Class Notes

- Laboratory 1A and 1C are limited to Ecology, Behavior, and Evolution majors on the priority and first enrollment passes. All laboratory sections are limited to departmental majors and minors on the second pass.
- Any student meeting the requisites may enroll beginning November 22, 2023, space permitting.
- Due to the curriculum of this laboratory course, enrollment will be closed by 3 p.m. on Friday, January 12, 2024.
- There will be two MANDATORY laboratory examinations scheduled for evenings outside the regular meeting times. Dates and times will be announced by instructor at the start of the Quarter.

If a Biology major interested in EEB 110, which labs would the student be able to enroll into for first pass?

Answer: Lab 1B & 1D

Demystifying Enrollment

November 8, 2023

Demystifying the schedule of classes

103 - Plant Diversity and Evolution

NOTE: To see all sections for this class, you must select: (1) a Lecture; (2) a Laboratory.

Select	Section	Status	Waitlist Status	Info	Day(s)	Time in Pacific Time	Location	Units	Instructor(s)
<input type="checkbox"/>	Lec 1	Open 0 of 40 Enrolled 40 Spots Left	No Waitlist		TR	9:30am-10:45am	Bunche Hall 3164	5.0	Zapata, F.
Please select a Laboratory.									
<input type="checkbox"/>	Lab 1A	Open 0 of 20 Enrolled 20 Spots Left	No Waitlist		R	1pm-3:50pm	Botany Building 108	0.0	TA
<input type="checkbox"/>	Lab 1B	Open 0 of 20 Enrolled 20 Spots Left	No Waitlist		F	9am-11:50am	Botany Building 108	0.0	TA

If I am a senior MCDB student, which sections would I be able to enroll into for first pass?

Answer: None, an MCDB student would not be allowed to enroll in EEB courses until the end of second pass

103 - Plant Diversity and Evolution

NOTE: To enroll for this class, you must select: (1) a Lecture; (2) a Laboratory.

Plan	Section	Status	Info	Day(s)	Time in Pacific Time	Location
<input type="checkbox"/>	Lec 1	Open 40 of 40 Left		TR	9:30am-10:45am	Bunche Hall 3164

Warning [MORE DETAIL](#)

Enrollment Restrictions

Class:
Biology; Ecology, Behavior, and Evolution; or Marine Biologymajors; or Conservation Biology or Evolutionary Medicine Minors

Course Requisites

Class Name	Min Grade	Pre Req	Co Req	Type
(Life Sciences 1 and Life Sciences 4) or	D-	Yes	---	
(Life Sciences 7A and Life Sciences 7B)	D-	Yes	---	

Additional Information

Class ID: 128318200
Class Webpage: N/A
Grade Type: Letter Grade

Final Exam Information

Date	Day	Time	Location(s)
None listed	---	Consult instructor	---

Class Notes

- Laboratory section 1A is limited to senior departmental majors on the priority and first enrollment passes. Junior departmental majors may enroll on the second pass, space permitting.
- Enrollment will be closed by 3 p.m. on Friday, January 12, 2024.

College Policies & Petitions

SAVE THE REGISTRAR'S TERM ACADEMIC CALENDAR

Friday of Week 2 : Last day to drop impacted courses

Friday of Week 4 : Last day to drop non-impacted courses w/o transcript notation

Friday of Week 6 : Last day to change grading basis (P/NP/Letter grade)

Friday of Week 7: Last day to drop non-impacted courses with transcript notation

Friday of Week 10: Last day to drop non-impacted course via petition*

**To be eligible to drop the course, you CANNOT attempt the final exam*

List of Impacted* Life science courses:

- Chem 14BL
- Chem 14CL
- Chem 153A
- LS 23L
- Physci 166

*Once you pass the week 2 deadline for any of these courses, you are committed. Please do not enroll in these courses unless you plan to remain in the course. Resources at public institutions are finite, please respect it ethically.

College Policies & Petitions

Petition Types

Restricted Late Drop : If you need to drop a non-impacted class between Weeks 8-10 of a regular term, you will need to submit a Restricted Late Drop petition to your UCLA College Advising Unit. Please be aware that students are restricted to three (3) restricted late drops during their academic career.

Impacted/Retroactive Late Drop:

- an impacted course during the term after the Week 2 deadline;
- a **non-impacted** course when exceeding the restricted late drop limit during Weeks 8 through 10; or
- an impacted or non-impacted course **retroactively** (after the last day of instruction and thereafter).

To be eligible for both Drop petitions, you must **NOT ATTEMPT** the final exam for the course.

Repeat Policy

A course may be repeated only once. Although only the second grade earned (for better or worse) will be computed into your GPA, both grades will remain on your transcript. Grade must be C- or lower for it to be eligible to be repeated.

Post- Assessment



Thank You
